

**NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF
HEALTH AND MEDICAL SCIENCES, MAWDIANGDIANG, SHILLONG**

***Prospectus for Counseling and admission to the PG (MD/MS) COURSE
Session: 2024-2025***



**Prospectus & Application Form can be accessed in the NEIGRIHMS
website www.neigrihms.gov.in**

**Availability of Online Application Form and Prospectus
*13th September, 2024***

**Last date of submission of Online Application Form
*27th September, 2024***

**Date of 1st Counseling
*To Be Notified in the Institute website***

AT A GLANCE

Course: Post Graduate (MD/MS) Session: 2024-24	
Date starting for submission of Online Applications	13th September, 2024
Last date for submission of Online Applications	27th September, 2024
Eligible list as per NEET PG 2024 SCORE CARD	To be notified in the Institute website
1 st Counseling	To be notified in the Institute website
Commencement of the Session	To be notified in the Institute website

TELEPHONE NUMBER:

Examination Cell: +91 364-2539224

HELPLINE FOR ONLINE SUBMISSION CONTACT:

Contact email: enoch.sangma@nic.in

Candidates may visit the Institute's website to apply Online for PG (MD/MS) Course Session 2024-2025 at www.neigrihms.gov.in

Application Processing Fee is Rs. 1500/-

Link for payment of Application Processing Fee is available under

<https://formbuilder.ccavenue.com/live/bank-of-baroda/neigrihms>

Note:

a. Candidate is required to upload the processing payment receipt at the annexure section as proof of payment.

WARNING

1. Ragging is banned in the NEIGRIHMS. If any incident of ragging comes to the notice of the authority, candidates will be expelled from the College.
2. Any attempt on the part of the Candidate to influence directly or indirectly the selection process will be treated as a disqualification."



"Ad ScientiaEt Vita" - Towards Knowledge and Life

1. INTRODUCTION:

North Eastern Indira Gandhi Regional Institute of Health & Medical Sciences (NEIGRIHMS), Shillong, Meghalaya is an Autonomous Institute established by the Government of India in 1987 under the Meghalaya Registration of Societies Act 1983. The then Prime Minister Late Rajiv Gandhi dedicated the Institute to the memory of Late Indira Gandhi, former Prime Minister for her commitment to the welfare and affection for the people of North Eastern Region. It has now been designed as a Postgraduate Medical Institute in the lineage of AIIMS, New Delhi and PGIMER, Chandigarh. NEIGRIHMS has been the First and the only Postgraduate Medical Institute in the North Eastern Region and third in the country established by Ministry of Health and Family Welfare, Government of India.

NEIGRIHMS is a **Centre of excellence** in Medical Education & Human Resource Development by providing quality Medical Education to generate Health Manpower in various Branches in the field of medicine including providing Undergraduate, Post-graduate, Nursing and allied profession; an excellent centre in patient care services and an open referral hospital to provide specialized health care to the people of North East India along with the advanced research facilities.

The Institute is also being established as an apex co-ordination center to guide the Health Care Programmes of North Eastern States and North Eastern Council and also to co-ordinate the plan and programmes of Government of India on Health care.

2. AIMS AND OBJECTIVES OF THE INSTITUTE:

NEIGRIHMS is established on a modular system on four pillars of Health Programmes.

- 1) **Medical Education & Human Resource Development:** Center of Excellence for Medical Education to generate Health Manpower in Specialty, Super-specialty Medical Departments and Paramedics, Designed as a Postgraduate Medical Institute with 35 Postgraduate Departments on the line of PGIMER, Chandigarh and AIIMS, New Delhi. Allied medical courses like Post graduate courses of Nursing, Pharmacy and others are in the process now.
- 2) **User Friendly Patient Care System with State-of-Art Technology:** As an Apex Referral Hospital with 500 beds to provide quality Health Care to the people of North Eastern Region.
- 3) **Central Research Organization with Primary and Advanced Research Facilities:** Looking after the Regional needs and collaborating with other National and International agencies.
- 4) **Health Consultancy Service in Regional and Central Health Schemes:** The Institute being the first of its kind of Post Graduate Health Institute in this Region, taking up the responsibility of an Apex Co-ordination Center to guide the Health Policies of North Eastern Council and also to co-coordinating with the Central Government Plans and Programmes of health care.

3. NAME OF THE COURSE AND NUMBER OF SEATS:

PG (MD/MS) Course: NEIGRIHMS will not conduct examination to fill up the seats available for open Northeast (NE) category including the seats reserved for the students passing MBBS from NEIGRIHMS only. They are of 3 (three) years duration. No exemption will be given to any candidate. The candidate joining MD/MS degree course shall be called Junior Resident (Post Graduate). The commencement of the academic session will be notified later. The number of seats available in each specialty for the session 2024-24 is shown below as per NMC recognition and Letter of Permission (LOP) from the Ministry of Health & Family Welfare, Govt. of India, New Delhi :-

Code	SPECIALITIES	Status	TOTAL SEATS	50% All India quota seats	Open North Eastern	Candidates pass out from NEIGRIHMS As Per Roster
01	Anatomy	NMC Recognised	2	1	1	0
02	Dermatology	NMC Recognised	2	1	0	1
03	Forensic Medicine	NMC Recognised	3	2	1	0
04	General Medicine	NMC Recognised	2	1	1	0
05	Microbiology	NMC Recognised	3	2	1	0
06	Obst and Gynaecology	NMC Recognised	2	1	1	0
07	Otorhinolaryngology	NMC Recognised	2	1	1	0
08	Pathology	NMC Recognised	3	2	0	1
09	Radio diagnosis	NMC Recognised	2	1	0	1
10	Biochemistry	LOP	2	1	1	0
11	Ophthalmology	LOP	2	1	0	1
12	Pharmacology	LOP	2	1	0	1
13	Orthopaedics	LOP	2	1	0	1
	Grand total		29	16	7	6

******Counseling and admission is subjected to grant of affiliation by the Affiliating University**
The seats distribution is shown as under:-

Code	SPECIALITIES	Status	TOTAL SEATS	50% All India quota seats	Open North Eastern	Candidates pass out from NEIGRIHMS As Per Roster
01	****Anaesthesiology	Permitted	4	2	1	1
02	****Physiology	Permitted	2	1	1	0

- (a) 50% of the total seats will be “all India quota seats” and remaining 50% of the seats will be open Northeast category of which 50% [i.e. 25% of overall seats] will be reserved for the students passing MBBS from NEIGRIHMS.
- (b) Selection will be entirely on the basis of Merit of the candidates applied for NEIGRIHMS seats on the marks secured in NEET PG 2024. Candidate securing less than 50% in NEET PG Examination shall not be considered and names will not be considered for admission and names will not be included in the merit list and waiting list.

4. BASIC ELIGIBILITY:

- (a) **Nationality:** Applicant must be a Resident Indian National
- (b) (i) Permanent Resident/Domicile of one of the 8 (eight) North-eastern states of India including Sikkim to be eligible for Northeast open category seats.
(ii) **Bonafide student of NEIGRIHMS (irrespective of domicile status)** to be eligible for admission in to the seats reserved for the students passing MBBS from NEIGRIHMS.
- (c) **Educational:** The candidates must possess MBBS Degree recognized by the National Medical Commission and must have completed the compulsory Rotating one year Internship training on or before 15th August, 2024. Candidates who are likely to be completed Internship after 15th August, 2024 will not be eligible for admission.
- (d) Every student, selected for admission to post graduate course shall possess recognised MBBS degree or equivalent qualification and should have obtained permanent Registration with the National Medical Commission, or any of the State Medical Councils or should obtain the same within one month from the date of his admission, failing which the admission of the candidate shall be cancelled.

- (e) Candidates who have MBBS or equivalent from foreign countries will have to produce the proof of passing the qualifying examinations held by National Medical Commission (NMC) and also their registration with NMC. However he/she must complete one year Internship training on or before 15th August, 2024
- (f) **The candidates who have already done/are pursuing MD/MS degree in any subject at the time of counselling shall not be considered for admission to MD/MS courses at NEIGRIHMS, if it is found at a later stage that the candidate has given false undertaking at the time of counselling, his/her candidature/registration shall be cancelled forthwith.**

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5. SUBMISSION OF ONLINE APPLICATION:

Candidates may visit the Institute's website to apply Online for PG (MD/MS) Course Session 2024-2025 at www.neigrihms.gov.in

Steps on how to fill Online Form:-

- i) Click on the Link provided in the official website – Online application form for PG (MD/MS) Course 2024-2025 (Only for Domicile of North Eastern Region). On clicking the link the following site will be opened.
 - a. Students need to register in this portal.
 - b. Once registration is completed, they need to use their login id i.e email id used for registration and password which was set during registration for login and hence would be able to fill in the form.
- ii) Prior to filling up the online form the candidate needs to read the instruction carefully.
- iii) To fill the form, a student has to make the payment form on an external website before hand and the payment slip generated from the platform is required to be uploaded in the annexure section.
- iv) Payment.: <https://formbuilder.ccavenue.com/live/bank-of-baroda/neigrihms>.

Payment portal: Kindly enter the following details properly:

- a. **Name of Student: As per the Class 12th Admit Card**
- b. **Type of Course: PG (MD/MS)**
- c. **Year: 1st**
- d. **Hostel Facility: Yes/No**
- e. **Fee Type: Processing Fee.**
 - i. **Please note that you have to properly select the Fee Type which should be selected as Processing Fee.**
 - ii. **Automatically amount of Rs. 1500 would be displayed. You may then click on Pay now and use which ever mode of payment you find comfortable.**
- f. **Once payment is completed the applicant may start filling up the form. Please note that provision to upload required enclosures is only after the form is filled up is completed. The documents can be uploaded from the annexure section.**
- g. **All enclosures are to be uploaded and then click on save annexure (Max size for enclosure to be uploaded is 2MB) After saving the enclosures, you can preview the form and finally click on Submit.**
 - i. **After the form submission student will be able to download the acknowledgement slip. He/She will also receive an email confirming the form submission.**

Important Note:

- I. Incomplete Online Application will be summarily rejected and no correspondence will be entertained in this regard.
- II. If ineligibility of a candidate is detected at any stage, before or after the admission, his/her candidature will be summarily rejected.
- III. In case any candidate is found to have furnished false information or certificate etc. or is found to have withheld or concealed any material information in his/her application, he/she will be debarred from admission.

6. PROCEDURE OF PAYMENT:

The prescribed amount of **Application Processing Fee**, i.e. ₹1500/- (One Thousand Five Hundred Only) is available in the link given below

Link for payment of Application Processing Fee

<https://formbuilder.ccavenue.com/live/bank-of-baroda/neigrihms>

In the Remark column on the Payer Details, candidate need to enter the details as: "PG (MD/MS) Prospectus Application Fees for the Session 2024 – 2025"

Candidates are required to upload the **Printout Payment receipt** in the annexure section. The candidate must keep a copy as proof of payment.

NOTE: APPLICATIONS WILL BE ACCEPTED WITH THE PRINTOUT PAYMENT RECEIPT ONLY. NO OTHER MODE OF PAYMENT WILL BE ACCEPTED.

10. DOCUMENTS TO BE ENCLOSED:

- i) High School/Secondary School Certificate issued by the Board / University showing the **date of birth** of the applicant.
- ii) Pass Certificate / Provisional Pass Certificate of the qualifying MBBS examination
- iii) Mark sheets 1st, 2nd, and 3rd (Part-I and Part –II) MBBS Professional Examinations
- iv) Attempt certificate of MBBS Professional Examinations.
- v) Internship completion certificate / certificate from the head of the Institutions/ college that the candidate will complete the Internship by **15th August, 2024**.
- vi) Permanent/ Provisional Registration Certificate within the validity period issued by NMC / State Medical Council.
- vii) NEET PG 2024 Admit card.
- viii) NEET PG 2024 Score Card.
- ix) The candidates must submit a Domicile/ Permanent Residential Certificate valid for the year 2024, from the competent authority (i.e. District Commissioner of the state or any Government authorized Official) proving that he/she is Domicile/Permanent resident of one of the 8 (eight) North Eastern states of India including Sikkim.
- x) **No Objection Certificate:** In case the candidate joined elsewhere in PG course have to bring NOC from the concerned college for joining the PG course in NEIGRIHMS.
- xi) Candidates are to indicate if he is student of **NEIGRIHMS**. If so write the name of the state from which the candidate belongs to in the appropriate Test Box provided in Application Form.

Candidates not belonging to the 8 (eight) North Eastern States (i.e. without PRC from these states) or candidate who is not a student of NEIGRIHMS need not apply for the Open North East and NEIGRIHMS Quota seats. If any such candidate applied for NEIGRIHMS seats is at her/her own risk. Candidature of such candidate will be rejected and his /her name will not appear in the merit list.

The merit lists of the candidates will be based on the score in the **NEET PG 2024**. For open NE seats, a merit list will be prepared from the candidates having PRC of any of 8 North Eastern States viz. Assam, Meghalaya, Manipur, Tripura, Mizoram, Nagaland, Arunachal Pradesh and Sikkim. Another merit list will be prepared for the candidates who have passed out MBBS from NEIGRIHMS irrespective of their status of domicile.

8. CANDIDATES WHO ARE EMPLOYED:

Candidates who are employed may also register and apply and submit their applications. However, all such candidates should inform in writing that they are applying for a “NO OBJECTION CERTIFICATE” (NOC) from their employer. However, a “NO OBJECTION CERTIFICATE” (NOC) must be produced at the time of counseling by the qualified candidates. Otherwise he/she will not be eligible for the counseling.

9. SELECTION PROCEDURE:

1. Entrance Examination (NEET PG 2024) conducted by National Board of Examinations (NBE) for admission to PG (MD/MS) courses on all India Basis.
2. Those candidates who wish to apply for NEIGRIHMS seats are to submit their respective NEET PG Admit Card 2024 and NEET PG Score Card 2024 in the Institute’s system as Notified after the NEET PG results are declared.
3. On the basis of the data provided by the candidates as to their respective NEET PG 2024 Result of merit list will be drawn thereof and will be indicated and accordingly. Candidates will be called for counselling in order of merit and can exercise their respective choice of subject according to merit and availability of seats. In case of absentee, the next candidate in merit will be considered.
4. The Selection will be made entirely on the basis of merit of the NEETPG 2024 and the subject choice will be given on the basis of merit.

10. INTER SE MERIT:

In case of two or more candidates obtaining equal marks in the CBSE NEET PG 2024, their inter-se merit shall be determined as per the NEET PG 2024 Rank.

11. METHOD OF COUNSELING:

1. Candidates have to appear for the counseling at the Office of the **Director, NEIGRIHMS Shillong** at their own expenses.
2. Candidates must bring the **Original certificates** i.e.
 - i). High School/Secondary School Certificate issued by the Board / University showing the date of birth of the applicant.
 - ii). Pass Certificate / Provisional Pass Certificate of the qualifying examination MBBS from the Head of the Institution.
 - iii). Mark sheets 1st, 2nd, and 3rd (Part-I and Part –II) MBBS Professional Examinations
 - iv). Attempt certificate of MBBS Professional Examinations.
 - v). Internship completion certificate / certificate from the head of the Institutions/ college that the candidate will complete the Internship by **15th August, 2024**.
 - vi). Permanent/ Provisional Registration Certificate within the validity period issued by NMC / State Medical Council.
 - vii). Original NEET PG 2024 Admit Card
 - viii). Original NEETPG 2024 Score card

- ix). The candidates must submit **a Domicile/ Permanent Residential Certificate valid for the year 2024 from the competent authority (i.e. District Commissioner of the state or any Government authorized Official)** proving that he/she is Domicile/Permanent resident of one of the 8 (eight) Northeastern states of India including Sikkim (except for the students of NEIGRIHMS).
 - x). **No Objection Certificate:** In case of the candidates who have employed elsewhere in Department have to bring a **“No Objection Certificate (NOC)”** from the concerned Employer for joining MD/MS Course at NEIGRIHMS.
 - xi). Original **“copy”** with transaction ID as the proof of payment of application fee.
3. Any candidate (Indian citizen) who has taken admission elsewhere or employed in India or abroad and deposited their original certificate in their respective college will be allowed to attend the first Counselling at NEIGRIHMS subject to the condition that he/she provides documentary evidences from the said College/Institution. A seat purely on **provisional basis will be offered depending upon the availability of a seat at his / her rank.** They have to submit their original documents before the date of second counselling or by **10:00 am** on the date of second counselling for consideration of their admission during the second counselling along with other candidates called for second counselling on the following terms and conditions, failing which his/her seat will stand automatically cancelled.
- No candidate will be allowed to attend the counseling without original certificates as mentioned above.**
- 4. Candidates will have the right to choose any one of the available seats in the discipline of his/ her choice **at his/ her turn** as per merit at the time of counselling and the same will be allotted to him/ her. The selected candidates shall undergo a medical examination by the Board appointed by the Institute and if found medically fit will join the course after paying the **Admission fees** by the date stipulated in the selection letter. He/ She is required to join immediately and no extension under any circumstance will be granted. The MD/MS courses session 2024-25 starts after the seats are allocated to the candidates.
 - 5. Any candidate called for counselling on the notified date(s) does not mean that the allotment of a seat will be made to him/her. This shall depend upon the availability of a seat at his/her rank and the choice exercised by the candidate, once he/she appears for counselling.
 - 6. The candidates, who will not appear for counselling in person on notified date(s) or who decline the available seats for allotment or those who will not join the allotted seat by the last date of joining, shall forfeit the claim for a seat.
 - 7. Candidates, who have been admitted, must join the concerned department on the date mentioned in the Seat Allocation letter. If they do not join, they shall forfeit all their claims for a seat and fees deposited will not be refunded.
 - 8. Those candidates who fail to report for **1st Counselling will not be considered for 2nd Counselling.**
 - 9. **While reporting for admission, candidates must bring all the relevant certificate/ documents, in original. These original documents will be kept with the institute till his/ her completion of the course.**
 - 10. Candidate participating in the counselling process are required to maintain proper decorum/ discipline at the time of counselling.
 - 11. In case of any dispute arising out of the allocation of a seat at the time of the counselling, the decision of the **Director, NEIGRIHMS** will be final.
 - 12. All disputes pertaining to the allocation of seats in various subjects by counselling will be **subject to the jurisdiction in the Meghalaya High Court, Shillong Meghalaya.**

12. ALLOCATION OF SEATS:

Allocation of seats will be purely on the basis of merit, i.e. the rank they obtained as indicated above. Counseling will be held in the Administrative Block, NEIGRIHMS, and Shillong on **the date of 1st counseling.** **Counseling will not carry any marks.** The certificates and fulfillment of other eligibility criteria shall be checked. The order of counseling and allotment of seats will be first for the **Open NE Seats**, followed by the rostering of seats reserved for NEIGRIHMS students (Alternating with open NE Seats)

13. FIRST COUNSELING:

First Counseling date to be notified.

- (i) Counseling will be in order of merit.
- (ii) A candidate, who has taken a seat in the subject of his /her choice, will not be allowed to change the subject.
- (iii) All candidates who have taken a confirmed seat shall deposit the fees on the same day after the Counseling is over. If they fail to deposit the fees, and / or do not join after depositing the fees then they would lose the seat allotted to them and such candidates will not be eligible for second counseling.
- (iv) Only a candidate who has come for 1st counseling will be eligible for the second counseling if any seat falls vacant thereafter in that order of merit.

Second Counseling and Third and Final Counseling if required will be held on dates to be notified later

14. ORIGINAL CERTIFICATES:

The original certificates of the candidate, who opts for a seat and deposits his fees, will be retained by the Institute. The same will not be returned to the candidate before completion of the course. After admission/counseling, if he/she does not want to join the course, the certificates will be returned to them after they have deposited a sum of **Rs. 50,000/- (Rupees fifty thousand only)**. After joining the course if he/she wants to leave the course mid-term, the certificates will be returned only after deposit of **Rs. 50,000/- (Rupees fifty thousand only)** in addition to the Bond Money as in *Clause 3*.

15. DUTIES AND RESPONSIBILITIES:

- i. All the PG students admitted will be considered as Junior Resident (PG). Duties and responsibilities of Junior Residents (PG) will be fixed by the Institute from time to time. They will be required to perform such work as may be needed in the legitimate interest of patient care in the hospital.
- ii. **All candidates joining the post graduate training programme shall work as full time residents during the period of training, attending not less than 80% (eighty percent) of the training during each calendar year and given full time responsibility, assignments and participation in all facets of the educational process.**
- iii. Private practice in any form during the course is prohibited. The period of training is strictly full time and continuous.
- iv. Any gross misconduct during PG course on the part of the Junior Resident (PG) may invite disciplinary action as deemed fit.

16. BOND:

- a) Each Junior Resident (PG) will be on continuous service for a period of three years and will be required to execute a bond on a non-judicial stamp paper of Rs. 20/-. Copy of language of the bond to be executed can be collected/ obtained from the Dean's Office, NEIGRIHMS. The bond, duly completed in all respects, shall be required to be submitted at the time of joining.
- b) If any candidate who joins the PG (MD/MS) course and leaves the said course before the expiry of one year of joining, he/she shall be liable to pay a sum of Rs.10.00 lakhs (Rupees ten lakhs only) and any candidate who joins the PG course and leaves 2nd year of joining, shall be liable to pay a sum of

Rs. 15.00 lakhs (Rupees fifteen lakhs only) any candidate who joins the PG course and leaves in 3rd year of joining, shall be liable to pay a sum of Rs. 20.00 lakhs (Rupees Twenty lakhs only) as way of compensation/losses incurred by the NEIGRIHMS due to such mid-term departure.

17. EMOLUMENTS AND LEAVE:

The Postgraduate students are eligible for monthly emoluments as admissible to junior residents & other allowances as applicable from time to time and leave admissibility as follows:-

1st year Junior Resident (PG): 30 days in a completed academic year

2nd and 3rd year junior Resident (PG): 36 days in a completed academic year.

The leave that is not availed during a year cannot be carried over to the subsequent year or encashed. Junior Residents are not entitled to any other leave except that mentioned above. Residents who do not put in 80% attendance in each academic year will not be eligible to write the examination at the scheduled time. If he/she has availed leave of any kind (sanctioned or otherwise) and lacks attendance of 80%, he/she will be allowed to write the exam after putting in extra period of Residency Service. No emoluments shall be paid during the extension period.

18. New Eligibility Criteria, Leave etc for PG Students:

The academic leave (5 days/year) can be carried over as the period of absence for the PG to attend a single workshop cum conference including travel may exceed 5 days. However, the total academic leave should not exceed 15 days during the residency period of three (3) years.

FEES:

Sl.No	Fees/Item	MD/MS
A	One Time Fees	
1	Admission Fees	Rs.20,000/-
2	University Enrolment & Registration Fees	Rs.700/-
	Sub-Total	Rs.20,700/-
B	Annual Fees	
1	Tuition Fees	Rs.8,000/-
2	Library Fees	Rs.2,000/-
3	Laboratory Fees	Rs.3,000/-
4	Hostel Fees	Rs. 12,000/-
5	Sports & Games Fees	Rs.1,000/-
6	Magazine Fees	Rs.300/-
7	Cultural and Annual Meet Fees	Rs. 1,000/-
8	Health Care Fees	Rs. 1,000/-
	Sub-Total	Rs.28,300/-
9	Security deposit (for different sections which is refundable at the completion of the respective course)	Rs.20,000/-
	Grand Total	Rs.69,000/-

***Fee Structure may be changed**

*** Mess Fee will be decided by the Mess Committee based on actual monthly expenditure**

Note 1: The Hostel Security deposit and Caution Money are refundable.

Note 2: Fees and other charges including hostel rent once paid shall not be refunded in any case and no correspondence will be entertained in this connection. However, the caution money will be refunded to those candidates who do not join the course. The caution money must be claimed within one year after completion of the course only after receipt of the "No Dues Certificate", failing which it will be forfeited.

Note 3: The fees are to be paid at the time of admission.

Note 4: The above fees are subject to revision at the discretion of the Institute/Government of India and candidates are required to pay such tuition fees as may be prescribed by the Institute/Government of India from time to time.

19. SUBMISSION OF THESIS PROTOCOL:

The Junior Residents PG(MD/MS) course shall be required to get his/her plan of thesis protocol approved by his/her department head **within 6 months of enrolment**, and submit it to the Academic Section. **If a candidate fails to submit the thesis protocol within the prescribed period, his/her registration will stand cancelled.** The last date of submission of thesis protocol for the students registered for MD/MS degree will be 31st October.

20. MEDICAL EXAMINATION:

Candidates selected for admissions, will have to undergo Medical Examination by a Medical Board, consisting of faculty members of the Institute. If, in the assessment of Medical Board, a candidate is found medically unfit, he/she will not be admitted.

In the matter of selection, the decision of the Director of the Institute shall be final.

21. HOSTEL ACCOMODATION:

The Junior Residents (PG) may be provided Hostel accommodation subject to availability.

22. INSTITUTE LIBRARY:

The Institute Library is well stocked with all important medical books and journals. Other facilities include photocopying and internet. Books and periodicals are loaned to bonafide members for a specific period of time.

23. CODE OF CONDUCT FOR STUDENTS AT NEIGRIHMS, SHILLONG:

- I) All powers relating to discipline and disciplinary action are vested in the Director.
- II) The **Director** may delegate all such powers, as he/she deems proper to the **Dean** and to such other persons as he/she may specify on his behalf.
- III) Without prejudice to the generality of power to enforce discipline under the Rules. The following shall amount to acts of gross indiscipline;-
 - a) Physical assault or threat to use physical force against any member of the teaching or non-teaching staff of any Department/ Centre of NEIGRIHMS or any other persons within the premises.
 - b) Carrying, use or threat of use of any weapon.

- c) Violation of the status, dignity and honour of students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Castes.
 - d) Any practice, whether verbal or otherwise, derogatory to women.
 - e) Any attempt at bribing or corruption in any manner.
 - f) Willful destruction of institutional property.
 - g) Creating ill-will or intolerance on religious or communal grounds.
 - h) Causing disruption in any manner of the functioning of the NEIGRIHMS, Shillong.
- IV) In any case of ragging the Director may in exercise of his/her powers as per the aforesaid order on ragging direct that any student or students.
- a) Be expelled.
 - b) Be, for a stated period: be not for a stated period, admitted to a course or courses of study in NEIGRIHMS
 - c) Be fined with a sum of rupees that may be specified.
 - d) Be debarred from taking any examination(s) for one or more semesters.
 - e) Withhold the result of the student(s) concerned in the Examination(s) in which he /she or they have appeared be cancelled.
 - f) Be prohibited for appearing or completing any examination for any unfair means like copying taking notes, mobiles or any other electronic gadgets inside the examination halls.
- V) At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Director and several authorities of the NEIGRIHMS who may be vested with the authority to exercise discipline under the Acts, the Statues, the Rules and the rules that have been framed there under by competent authorities of NEIGRIHMS.

VI) Anti Sexual Harassment Monitoring Committee:

A statutory committee, comprising of members from the teaching and non-teaching staff as well as students looks into matters related to sexual harassment of students and staff in the college. Any person aggrieved in this matter may fearlessly approach the committee for a fair and concerned hearing and redressed.

VII) Unauthorized absence of students:

Unauthorized absence of students will be informed to the Students and also Parents or Local Guardians. At least 3 reminders will be issued with a gap of 10 days by the Academic Section to these students. Thereafter the action of cancellation of the registration of the concerned will be decided by the Dean/Director, NEIGRIHMS.

IMPORTANT

1. This Prospectus is issued/published with due approval of Competent authority of the Institute. NEIGRIHMS reserves the right to make changes in the information provided in this Manual based on directives from competent authority. This manual cannot be quoted for any sanction.
2. Notwithstanding the information given in this manual, NEIGRIHMS has the right to decide on any issue as per its Rules and Regulations unless subjunctive to courts.
3. Up-to-date information including changes in the datelines will be updated in the Institute website www.neigrihms.gov.in time to time.

ANNEXURE - I

THIS AGREEMENT IS TO BE SUBMITTED ON NON-JUDICIAL PAPER FOR Rs 20/- (Rupees Twenty) only AGREEMENT FOR JUNIOR RESIDENT (PG) (FIRST, SECOND AND THIRD YEAR JUNIOR RESIDENT (PG))

THIS AGREEMENT FOR JUNIOR RESIDENT (P.G.), is made on this the day of(Two thousand and) between Dr..... son/daughter of Aged about years a permanent resident of herein after called the "PG Student/Junior Resident" which expression unless repugnant to the context shall include his/her heir, and legal representative) therein after called the party to the first part/junior resident.

And

North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences (NEIGRIHMS), a Central Government Institute registered under the Meghalaya Societies Act and situated at Mawdiangdiang, Shillong, Meghalaya represented by its Director (Which terms unless repugnant to the context shall mean and include its Successor, Assigns and legal representative the one party) herein after called the second party/NEIGRIHMS on the other part. **WHEREAS** on being successful in selection test held by the Institute/ All India entrance for PG, the Institute of NEIGRIHMS considered to appoint Dr. (Shri/Smt) as Junior Resident (PG) for a period of 3 (three) year commencing from _____ day of 20_____.

AND WHEREAS Dr. (Shri/Smt) (the PG Student) Son/Daughter of Aged about Years has been admitted in the said course in NEIGRIHMS, Shillong hereinafter referred to as "Institute" and will complete the course of study in the said Institution.

AND WHEREAS, the Institute has prescribed conditions for admission and Junior Resident (PG) is in agreement with the said condition thereof. Party to the First part interested to prosecute his/her study for P.G. Course in NEIGRIHMS, Shillong. Further, the party to the first part agreed that he/she shall complete the said course from the institute in which, he/she got admitted failing, which he/she should be liable to pay the amount towards the incidental expenses to be incurred by the institution or for keeping the said seat vacant for the years.

AND WHEREAS it has been agreed by and between the parties hereto that the Junior Resident (PG) shall serve the Institute on the terms and conditions herein contained.

NOW THIS AGREEMENT WITNESSES as follows:

1. That Dr. (Shri/Smt) (the PG Student) Son/daughter of Aged aboutwho is admitted for the said course in NEIGRIHMS, Shillong hereinafter referred to as "Institute" and will complete the course of study in the said Institution.

2. That the said agreement will remain in force till the completion of course of PG study by Dr. (Shri/Smt)

3. That the original certificates of the candidates who opts for a seat and deposits his fees, will be retained in the Dean's office NEIGRIHMS. The same will not be returned to the candidate

before completion of the course. After counseling and admission, if he/she does not want to join the course he/she should intimate the Dean, NEIGRIHMS in writing and then only the certificates will be returned to them after he/she has deposited a sum of Rs-50,000/- (Fifty thousand) only. After joining the course if he/she wants to leave the course mid-term, the certificates will be returned only after deposit of Rs-50,000/- (Fifty thousand) only. In addition to the bond amount specified below.

4. It is provided that the Junior Resident (PG) resigns without completing the Post Graduate Course to which he/she has been admitted during mid-term on disrupting the functioning of the Institute cannot be looked upon favorably. He/She Shall be liable to pay a sum of Rs-10,00,000/- (Ten Lakh) only in case he/she leaves the course before one year. If He/She leaves the Institute after one year, i.e. in 2nd year then a sum of Rs-15,00,000/- (Fifteen Lakh) only and He/She leaves the Institute after two years, i.e. in 3rd year and without completing the course then a sum of Rs-20,00,000/- (twenty Lakh) only to the Institute towards losses incurred due to such mid-term departure.

5. That the party to the first party bind himself/herself myself that in the event of departure from the course of study or on failure of study in the said Institute, to pay to the NEIGRIHMS, (Called the Institute), infavour of Director, NEIGRIHMS towards expenses for the course of study to be borne by the institute for the said course.

6. That the Junior Resident (PG) who have already done/are pursuing MD/MS in any subject at the time of counseling shall not be considered for admission to MD/MS course in NEIGRIHMS. If it is found that at a later stage the Junior Resident (PG) had given a false undertaking at the time of counseling, his/her candidature/ registration will stand cancelled and he/she has to refund all the expense as specified in clause 3 & 4.

7. That the Junior Resident (PG) shall abide by the orders/instruction issued by Director from time to time. The Junior resident shall submit the order of the Institute to the officers and authorities under whom he/she may be entrusted to serve from time to time in public interest.

8. The party to the First party shall serve as Junior Resident (PG) for a period of 3 (Three) years, commencing from the Day of20..... Until his/her services are terminated previously herein provided. The Junior Resident (PG) shall devote his/her whole time to the duties of the said services and shall not engage directly in any trade, business, occupation or profession (including private practice) on his own account and shall not (except in case of accident or sickness certified by competent medical authority) absent himself/herself from his/her said duties without having first obtained the permission from the Director or his authorized officers. Unauthorized absence from duty shall result in extension of period of training by a period equal to the duration of absence and cause loss of term if it exceeds 30 days during the 1 (one) year term.

It is provided that the Director of the Institute, may at his discretion, however, extend the term: (i) In the event of unauthorized absence from duty, (ii) If the period of condonable absence for valid reasons exceeds 30 days.

9. That Junior Resident (P.G.) shall not indulge in any activities, which are prohibited by law.

10. The services of the Junior Resident (PG) may be terminated for the follows:

(i) That if at the end of first six months of his/her Registration performance of the First party is found not satisfactory on an assessment made by the Head of the department concerned.

(ii) That the Director is satisfied that the Junior Resident (PG) is unfit and is likely for a considerable period to continued as **unfit** by **reasons** of ill health and unable to discharge of his/her duties on medical grounds.

IT IS PROVIDED THAT, the decision of Director of the Institute without any previous notice, based on medical evidence that the Junior Resident (PG) is unfit and is likely to continue unfit by reason thereof shall be conclusive and binding on him/her.

(iii) That if the Junior Resident (PG) is found the guilty of any insubordination, intemperance or guilty of misconduct or any breach of non-performance of any of the provisions of rules and by law of to the Institution and/ or beach of agreement.

(iv) That in the event of misconduct or any other reason thereof Director of the institute is satisfied that there is cause for taking action against the junior resident in the interest of the institute. The Director of the Institute is having the discretionary power to terminate the agreement without any prior notice. The decision of Director of the Institute without any previous notice, to prevent **illegal activities that are detrimental for the institute** shall be conclusive and binding on the Junior Resident (PG).

(v) That if the misconduct of the Junior Resident (PG), is such a nature that in connection with any investigation and he/she to be placed under suspension, immediately, in the interest of justice, in that event, he/she shall not be entitled to any salary during such period of suspension, but shall be entitled to received a subsistence grant at such rate the Director of the Institute may decide.

(vi) That in the event of termination of the Junior Resident (PG) for the reason aforesaid it is PROVIDED ALWAYS that the Director of the Institute may, in lieu of any notice herein provided for give to the Junior Resident (PG) a sum equivalent to the amount of his salary for thirty days or shorter notice that thirty days if it pay him/her a sum equal to the amount of his/her salary for the period of which such notice falls short of thirty days. The term "SALARY" for the purpose of this provision shall mean the salary the Junior Resident (PG) would be receiving under clause 12 of this Agreement.

11. That the Head of the department/Unit will place the junior resident (P.G) in discharge of patient care and maintenance of records, besides, academic working in pursuance of the postgraduate studies. The Junior Resident (PG) shall carry out all the duties, and responsibilities required of him/her, to be performed and undertaking, such as, other clinical and technical duties as may be assigned to him/her by the aforesaid authorities from time to time in the interest of efficient patient care and running of the hospital. The decision of the Director of the Institute as to whether the Junior Resident (PG) has satisfactorily carried out all the duties and responsibilities aforesaid shall be final and binding on the Junior Resident (PG), during the tenure of Course of study.

12. That with effect from the day of 20..... the Institute shall pay the Junior Resident (PG) so long as he/she remains in the in the said service and actually performs his/her duties as aforesaid at the monthly rate as per the residency scheme. He/She will be eligible for admissible C.C.A and D.A.

13. That the Junior Resident (PG) shall be eligible for such concession in relation to medical attendance and treatment as may be prescribed by the Institute.

14. That the Junior Resident (PG) will be entitled to partially furnished hostel accommodation with electricity and water subject to availability. The Junior Resident (PG) shall have to abide by the rules and regulations of the hostel where he/she is accommodated. The Junior Resident (PG) shall occupy the room allotted to him/her as a licensee. The Junior Resident shall be responsible for upkeep of the premises and payment of all bills in time. The warden of the hostel shall issue 'No Dues Certificate' when, the possession of the premises would be handed over

after completion of course or any other reason thereof, after submission of proof of all liability cleared in respect of premises.

15. That the Junior Resident (PG), in the event of early termination of employment/course of training, shall vacate the accommodation within ten days from the date of termination of employment/course.

16. That in case the Junior Resident (PG) fails or neglects to vacate premises and deliver peaceful possession thereof to the Head of the Institute on **expiry of the term**, Penal rent shall be imposed after the expiry of authorized period of allotment of dwelling till the day it is vacated. **The Director of the Institute shall be entitled to take action for eviction without any recourse of law.**

17. That the working hours of the Junior Resident (PG) will not be fixed period and it would be the either at the discretion of the Director or Head of Department as per requirement of the Institute subject to such exigencies as may arise in the working of the department/unit/ward where he/she may be placed. The decision of the Director of the Institute shall be final and binding on the Junior Resident (PG).

18. The Junior Resident (PG) shall be liable to be on call duty, which shall normally be at any time, in the interest of the institute and patient in general.

19. The Junior Resident (PG) may be allowed one day off in a week in rotation, subject to exigencies of work.

20. That the expense towards the stamp duty, if any, shall be borne by Junior Resident (PG) only.

IN WITNESS WHEREOF the parties hereto have set and subscribed their respective hand on this the day of 20..... at Shillong.

**Signature of
Junior Resident (P.G)
Signed before me
Magistrate First Class
Shillong**